



Advanced Resource Technologies, Inc.

GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA *Advantage!*, a menu-driven database system. The INTERNET address for GSA *Advantage!* is <http://www.gsadvantage.gov>

SCHEDULE TITLE: MAS Consolidation Solicitation 47QSMD20R0001 Refresh: 1

CONTRACT NUMBER: GS-35F-683GA

CONTRACT PERIOD: September 15, 2017 through September 14, 2022

For more information on ordering from Federal Supply go to this website: www.gsa.gov/schedules

CONTRACTOR: Name: ADVANCED RESOURCE TECHNOLOGIES, INC.
 Address: 1555 King Street, Ste. 400; Alexandria, VA 22314-2738
 Phone Number: 703-682-4740
 Fax Number: 703-682-4819
 E-Mail: cathy.ebner@team-arti.com

CONTRACTOR'S ADMINISTRATION SOURCE: Name: Cathy Ebner
 Address: 1555 King Street, Ste. 400
 Alexandria, VA 22314-2738
 Phone Number: 703-682-4740
 Fax Number: 703-682-4819
 E-Mail: cathy.ebner@team-arti.com

BUSINESS SIZE: Service-Disabled Veteran-Owned Small Business (SDVOSB)



Customer Information:

1a. Table of Awarded Special Item Number(s) (SINS)

SIN	Description
54151S	Information Technology Professional Services
OLM	Order Level Materials

**1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:
(Government net price based on a unit of one)**

Data Analyst I \$34.56

1c. HOURLY RATES (Services only):

Labor Category	GSA Rate (Gov Site)	GSA Rate (Contractor Site)
Communication Transmission Engineer, Senior	\$93.70	
Configuration Management Specialist, Senior	\$82.89	
Data Architect, Senior	\$105.32	
Help Desk Support Service Specialist, Senior	\$51.68	
Information Assurance Engineer, Senior	\$100.70	
Information Security Specialist, Senior	\$100.22	
IT Certified Professional, Senior	\$94.20	
IT Database Specialist, Senior	\$104.07	
IT Subject Matter Specialist, Senior	\$118.14	
LAN/WAN/MAN Specialist, Senior	\$82.89	
Network Engineer, Senior	\$89.35	
Operations Manager, Senior	\$87.52	
Programmer/Developer, Senior	\$95.77	
Software Engineer, Senior	\$97.53	
Systems Engineer, Senior	\$105.55	
Program Manager I	\$80.20	
Program Manager III	\$140.84	
Task Manager I	\$50.46	
Task Manager II	\$58.99	
Task Manager III	\$72.10	
Subject Matter Expert I	\$94.80	\$103.60
Subject Matter Expert II	\$119.88	
Subject Matter Expert III	\$148.38	
Senior Software Engineer II	\$101.43	
Sr Network Administrator II	\$75.79	
Sr Computer Technician II	\$49.47	
Data Analyst I	\$34.56	
Data Analyst II	\$42.29	
Data Analyst III	\$47.35	

Labor Category	GSA Rate (Gov Site)	GSA Rate (Contractor Site)
Data Analyst IV	\$49.47	
Oceanographic IT Technician I	\$42.29	
Oceanographic IT Technician II	\$46.85	
Sr. Oceanographic IT Technician III	\$54.04	
Writer/Editor I	\$36.88	
Senior IT Technical Writer III	\$79.22	
Administrative Assistant IV	\$46.65	

2. Maximum Order: \$500,000.00

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery Area): Domestic

5. Point(s) of production (city, county, and state or foreign country): N/A

6. Discount from list prices or statement of net price: GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.

7. Quantity discounts: None offered

8. Prompt payment terms: Net 30 days

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Will not accept over the micropurchase threshold

10. Foreign items (list items by country of origin): None

11a. TIME OF DELIVERY: As per the RFQ requirement

11b. EXPEDITED DELIVERY: Items available for expedited delivery are noted in this price list.

11c. OVERNIGHT AND 2-DAY DELIVERY: Overnight and 2-day delivery are available. Contact the Contractor for rates.

11d. URGENT REQUIRMENTS: Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. F.O.B Points(s): Destination

13a. Ordering Address(es):

**ADVANCED RESOURCE TECHNOLOGIES, INC.
1555 KING STREET, STE 400; ALEXANDRIA, VA 22314-2738**

Office: 703-682-4740 ♦ Fax: 703-682-4819

- 13b. Ordering procedures:** Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).
- 14. Payment address(es):**
RCA Funding, LCC
C/O Republic Capital Access, LLC
2411 Dulles Corner Park, Suite 635
Herndon, VA 20171
- 15. Warranty provision.:** Contractor's standard commercial warranty.
- 16. Export Packing Charges (if applicable):** N/A
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
- 18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. Terms and conditions of installation (if applicable):** N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. Terms and conditions for any other services (if applicable):** N/A
- 21. List of service and distribution points (if applicable):** N/A
- 22. List of participating dealers (if applicable):** N/A
- 23. Preventive maintenance (if applicable):** N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at:** www.Section508.gov/.
- 25. Data Universal Numbering System (DUNS) number:** 360685051
- 26. Notification regarding registration in the System for Award Management (SAM) Database:** Contractor has an Active Registration in the SAM database.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (MAY 2001) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S Information Technology Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

LABOR CATEGORY DESCRIPTIONS (54151S)

Commercial Job Title:	Communication Transmission Engineer, Senior
Government Site Rate: \$93.70	
Minimum/General Experience: Four years relevant experience. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel. Must have experience in design, development, implementation, modelling, and testing for transmission and the associated transmission designs. As required by the contract, must possess appropriate level clearance.	
Functional Responsibility: Responsible for the implementation and configuration of voice and data technologies and its associated software, call management systems, voice mail, and video conferencing systems. Provides technical solutions for installation, upgrades and changes. Performs system monitoring tasks. Open, follow-up and close trouble tickets. Log all vendor trouble tickets for monthly reporting. Provides trend analysis of systems in place. Provides coordination support for projects and programs. Able to supervise and assist subordinate staff.	
Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement. Each recognized industry certification/accreditation is equivalent to one year of college.	

Commercial Job Title:	Configuration Management Specialist, Senior
Government Site Rate: \$82.89	
Minimum/General Experience: Four years relevant experience to include complete understanding and wide application of technical principles, theories and concepts in the configuration management field is required.	
Functional Responsibility: Responsible for configuration management to ensure that software/hardware are reviewed, approved, and baselined at the appropriate points in their life cycles. Ensures that the proper documentation is available to deploy and maintain each version of a software product. Responsible for overall data integrity. Prepares and delivers presentations and briefings as required. Tracks and Analyzes change proposals for configuration impacts. Able to supervise and assist subordinate staff.	
Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement. Each recognized industry certification/accreditation is equivalent to one year of college.	

Commercial Job Title:	Data Architect, Senior
Government Site Rate: \$105.32	
Minimum/General Experience: Five years relevant experience in designing, developing, managing, and maintaining SQL and relevant Databases, Data Warehouses and Multidimensional Databases. Also must have experience in one or more of the following: Data Analysis, Data Migration Tools, Data Modelling, Data Integration, Data Warehousing, Database Design, Extract Transform and Load solutions, Structure Query Language (SQL).	
Functional Responsibility: Responsible for Designing and building databases of relational and multi-dimensional data models. Can perform data access analysis design, archive/recovery design and implementation. Also responsible for overall data architecture and design. Defines, designs and builds dimensional databases. Develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Tests and troubleshoots data warehouse issues, providing appropriate feedback for project team. Can perform data Analysis, creation and management of metadata. Reviews and develops object and data models to structure the data for better management and quicker access. Able to supervise and assist subordinate staff.	
Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 1 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.	

Commercial Job Title:	Help Desk Support Service Specialist, Senior
Government Site Rate: \$51.68	
Minimum/General Experience: Four years relevant experience in a position that administers and manages computer system(s) and the various interactions between system applications and business processes. Must have experience with help desk requests, and ensure that both on site and remote staff have access to the resources required. Additional experience with providing a wide range of services which ensure system software is compliant with applicable directives, publications, and/or guidelines.	
Functional Responsibility: Responsible for support to end users for PC, server, or mainframe applications and hardware. Handles problems that subordinate staff is unable to resolve. May interact with network services, software systems engineering, and/or applications development to restore service and/or identify and correct core problems. Simulates or recreates user problems to resolve operating difficulties. Can recommend system modifications to reduce user problems. Able to supervise and assist subordinate staff.	
Minimum Education: Associate's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement. Each recognized industry certification/accreditation is equivalent to one year of college.	

Commercial Job Title:	Information Assurance Engineer, Senior
Government Site Rate: \$100.70	
Minimum/General Experience: Five year's relevant experience in identifying, tracking, and providing solutions to mitigate data security issues as part of overall risk management process by partnering with infrastructure and operations and business units, then communicating solutions and verifying remediation. Additional experience in the conducting of security reviews of projects and systems, assessing the risks and working with colleagues to develop mitigation plans.	
Functional Responsibility: Responsible for designing and implementing complex enterprise information assurance systems. Specializes in enterprise security technologies such as firewalls, intrusion detection system, and host-based access control systems. Able to integrate multiple diverse network, host, and application security technologies to protect IT Enterprise systems. Able to produce design documents, implement instructions and operating instructions. Performs system certification and accreditation planning and testing. Able to supervise and assist subordinate staff.	
Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 1 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.	

Commercial Job Title:	Information Security Specialist, Senior
Government Site Rate: \$100.22	
Minimum/General Experience: Five years relevant experience with technical information security auditing, compliance reviews, and security assessments. Must possess In-depth, technical knowledge of information security, security tools and systems, security control implementation, application security, and computer network access technologies.	
Functional Responsibility: Responsible for developing and/or assisting with the development of mechanisms for identifying and tracking security intrusions and violations. Performs analysis of security risks, threats, and vulnerabilities of networks, systems, and applications. Recommends strategies to prevent security exposures and detect intrusions. Assists with assessment of system penetrations using logs and reports from systems and monitoring tools. Develops and conducts training or coordinates training in information security policies and procedures to ensure compliance with requirements. Supports certification and accreditation activities leading to approval to operate systems and networks. Able to supervise and assist subordinate staff.	
Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 1 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.	

Commercial Job Title:	IT Certified Professional, Senior
Government Site Rate: \$94.20	
Minimum/General Experience: Four years relevant experience in writing, maintaining and enforcing all data-related procedures and protocols, based on customer needs and best practices. Requires experience in ensuring data compliance with legal regulations Auditing processes and controlling data integrity across all databases. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel. As required by the contract, must possess appropriate level clearance.	
Functional Responsibility: Responsible for developing and testing logical and physical database designs. Projects long-range requirements for database administration and design. Designs, creates, and maintains databases in a client/server environments. Conducts quality control and auditing of databases to ensure accurate and appropriate use of data. Advises users on access to various databases. Designs, implements, and maintains complex databases. Applies knowledge and experience with database technologies, development methodologies. Performs database programming and supports system design. Able to supervise and assist subordinate staff.	
Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement. Each recognized industry certification/accreditation is equivalent to one year of college.	

Commercial Job Title:	IT Database Specialist, Senior
Government Site Rate: \$104.07	
Minimum/General Experience: Five years relevant experience in writing, maintaining and enforcing all data-related procedures and protocols, based on customer needs and best practices. Additional experience in supporting the design, development, modeling, simulation, integration, installation and implementation of databases and systems. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel. As required by the contract, must possess appropriate level clearance.	
Functional Responsibility: Responsible for supporting and leading large projects related to Information Technology Support in both a functional and technical role. Prepares and delivers presentations to colleagues, staff and government representatives. Supports the design, development, modeling, simulation, integration, installation and implementation of databases and systems. Assures the proper use of current or requested programming, testing and documentation techniques. Produces and reviews documents reflecting knowledge of areas as identified in the statement of work. Able to supervise and assist subordinate staff.	
Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 1 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.	

Commercial Job Title:	IT Subject Matter Specialist, Senior
Government Site Rate:	\$118.14
Minimum/General Experience: Six years relevant experience in the following areas business process/requirements analysis; collaborating with IT staff on technical specifications; application programming*/configuring/enhancing, testing, implementation/integration, and evaluation; and preparing/delivering technical documentation, such as user/technical manuals/handbooks.. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel. As required by the contract, must possess appropriate level clearance.	
Functional Responsibility: Responsible for performing a variety of electronic and technical assignments on data communications equipment and systems. Completes terminal troubleshooting using appropriate diagnostic equipment. Installs terminals, controllers, and test equipment and restores non-working lines and/or equipment to working condition. Maintains liaison with outside vendors on order circuits and/or equipment as required. Requires knowledge of specific modems, test equipment and terminal configuration. May develop recommendations for the combined usage of data processing and system hardware and software. Able to supervise and assist subordinate staff.	
Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 2 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.	

Commercial Job Title:	LAN/WAN/MAN Specialist, Senior
Government Site Rate:	\$82.89
Minimum/General Experience: Five years relevant experience with the one or more of the following networks: TCP/IP, UDP, DHCP, DNS, MPLS, SONET, DWDM, EIGRP, BGP, HSRP, FTP, SFTP, STP, RSTP, TACACS+, ACS, RADIUS, RSA, SecureID, and SNMP monitoring and reporting. Experience in leading complex projects and tasks associated with LAN/WAN/MAN operations. Experience in providing ongoing maintenance for LAN/WAN hardware/software, appliances, and vendor coordination. As required by the contract, must possess appropriate level clearance.	
Functional Responsibility: Responsible for accomplishing complex requirements to include resolving complex network problems, addressing network security issues and interfacing with clients on all levels. Presents recommendations on network interfaces and configurations. Participates in and may lead aspects of major network installations and upgrades. Works with vendors and network analysts as needed to resolve unusually complex network problems. Able to supervise and assist subordinate staff.	
Minimum Education: Associate's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 1 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.	

Commercial Job Title:	Network Engineer, Senior
Government Site Rate: \$89.35	
<p>Minimum/General Experience: Four years relevant experience in maintains data, voice or video network hardware and systems; investigates and resolves network and hardware matters of significance; researches, analyzes, isolates and resolves errors; assesses and updates older networks as needed and in accordance with specified plans. As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for a variety of network engineering tasks that include design and implementation of integrated networks. Supervises team through project completion. Plans and performs network engineering research, design development, and other assignments in conformance with network design, engineering and customer specifications. Responsible for major technical and engineering projects of higher complexity and importance than subordinate staff. Coordinates the activities of network engineers and network technicians assigned to specific network engineering projects. Able to supervise and assist subordinate staff.</p>	
<p>Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	Operations Manager, Senior
Government Site Rate: \$87.52	
<p>Minimum/General Experience: Five years relevant experience in managing IT Operations system projects, from concept to implementation. Provides oversight on systems strategy/needs and suggests proactive recommendations. Proven supervisory experience required with a successful track record of managing, hiring, motivating and counseling employees. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel. As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for participating in all the management and operation of all phases of computer operating and hardware systems engineering projects or programs. Including design, analysis, and modeling at a highly technical level. Analyze science, engineering, business, and all other data processing problems for application to electronic data processing systems. Analyze user requirements, procedures, and problems to automate or improve existing systems and review system capabilities, workflow, and scheduling limitations. Provided management in a functional and technical role. Able to supervise and assist subordinate staff.</p>	
<p>Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 1 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	Programmer/Developer, Senior
Government Site Rate: \$95.77	
Minimum/General Experience: Four years relevant experience in application performance testing and unit testing strategies and implementation. Also requires experience in the defining of Database Architecture and Development best practices. Must have the ability to design and develop using Object Oriented design principles and software design patterns to attain high reusability and maintainability. As required by the contract, must possess appropriate level clearance.	
Functional Responsibility: Responsible for code development, testing, implementation, support, and hardware and software configuration. Also responsible for data management, reliability and recovery. Devises or modifies procedures to solve complex problems. Responsible for quality assurance review. Also has duties instructing, directing and checking the work of other systems analysis and programming personnel. Is expected to be able to document the code they develop and communicate effectively with overall project team. Able to supervise and assist subordinate staff.	
Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement. Each recognized industry certification/accreditation is equivalent to one year of college.	

Commercial Job Title:	Software Engineer, Senior
Government Site Rate: \$97.53	
Minimum/General Experience: Seven years relevant experience in developing, maintaining, and enhancing complex and diverse software systems (e.g., processing-intensive analytics, novel algorithm development, manipulation of extremely large data sets, real-time systems, and business management information systems) based upon documented requirements. As required by the contract, must possess appropriate level clearance.	
Functional Responsibility: Responsible for engineering software solutions based upon client requirements to include; designing and coding software components, units, and modules that meet product specifications and development schedules. Tests and debugs assigned components and units. Participates in large systems and subsystem planning. Adheres to product build and release schedules and strategies. Provides functional analysis related to the design of software systems. Performs development of test strategies, devices and systems. Able to solve engineer problems or manage the solution of engineering problems in specific functional areas assigned. Able to supervise and assist subordinate staff.	
Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 1 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.	

Commercial Job Title:	Systems Engineer, Senior
Government Site Rate: \$105.55	
Minimum/General Experience: Seven years relevant experience in the analysis, design and development of fully integrated technology solutions with a technical emphasis in experience on hardware capabilities, software requirements and systems integration. As required by the contract, must possess appropriate level clearance.	
Functional Responsibility: Responsible for executing stems engineering activities within a project. These activities consist of systems planning, performance management, capacity planning, testing and validation, benchmarking, information engineering, and development and staffing of a systems engineering management plan. Analyzes and develops technical documentation detailing the integration and system performance. Performs quality assurance reviews. Able to supervise and assist subordinate staff.	
Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related scientific or technical discipline. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 1 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.	

Commercial Job Title:	PROGRAM MANAGER I
Government Site Rate: \$80.20	
<p>Minimum/General Experience: Seven years relevant experience to include 3 years IT Project Management and/or Contracts Administration/Management or related field is required. Program management experience managing large multi-million dollar, multi-year IT projects, to include the scheduling, budgeting, reporting, and deliverables for employees, sub-contractors, and consultants required. Demonstrated experience in the preparation and analysis of financial statements and the development of milestone schedule and status tracking systems. Must have in-depth knowledge related to the IT statement of work of the project. Proven supervisory experience required with a successful track record of managing, hiring, motivating and counseling IT employees. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel. As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinates. Communicates with customers and stakeholders and is responsible for the overall contract performance.</p>	
<p>Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related IT or technical discipline. A recognized industry certification or accreditation (i.e., PMP, GIAC, MCSE or related certification/accreditation) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college. With a Master's degree in a relevant discipline, 5 years of experience is required. Related industry professional certification desired.</p>	

Commercial Job Title:	PROGRAM MANAGER III
Government Site Rate: \$140.84	
<p>Minimum/General Experience: Eleven years relevant experience to include 7 years IT Project Management and/or Contracts Administration/Management or related field is required. Program management experience managing large multi-million dollar, multi-year IT projects, to include the scheduling, budgeting, reporting, and deliverables for employees, sub-contractors, and consultants required. Demonstrated experience in the preparation and analysis of financial statements and the development of milestone schedule and status tracking systems. Must have in-depth knowledge related to the IT statement of work of the project. Proven supervisory experience required with a successful track record of managing, hiring, motivating and counseling IT employees. Must demonstrate analytical, problem solving, and communication skills in working with technical, functional, and management personnel. As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinates. Establishes and maintains expectations and priorities. Proactively identifies problems and opportunities for improvement. Communicates with customers and stakeholders and is responsible for the overall contract performance.</p>	
<p>Minimum Education: Bachelor's degree in computer science, information systems, engineering, business or other related IT or technical discipline. A recognized industry certification or accreditation (i.e., PMP, GIAC, MCSE or related certification/accreditation) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college. With a Master's degree in a relevant discipline, 9 years of experience is required. Related industry professional certification desired.</p>	

Commercial Job Title:	TASK MANAGER I
Government Site Rate: \$50.46	
<p>Minimum/General Experience: Three years of experience related to the IT statement of work of the project which may include training personnel, following and administering operating procedures, program QA, reporting, IT requirements analysis, project schedule, process improvements or client liaison. Military, federal government or government contracting experience strongly desired. Supervisory experience desired. Must have strong MS Office suite experience and any specialized programs as required by the contract. Excellent oral and written communication skills. Ability to effectively interact with personnel at all levels in a dynamic work environment is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Plan, organize, staff, direct, and control IT Project Office. The responsibilities will include supervision of office operations functions and personnel. Reports to the Program Manager.</p>	
<p>Minimum Education: Bachelor's degree. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	TASK MANAGER II
Government Site Rate: \$58.99	
<p>Minimum/General Experience: Five years of experience related to the IT statement of work of the project which may include training personnel, following and administering operating procedures, program QA, reporting, IT requirements analysis, project schedule, process improvements or client liaison. Military, federal government or government contracting experience strongly desired. Supervisory experience desired. Must have strong MS Office suite experience and any specialized programs as required by the contract. Excellent oral and written communication skills. Ability to effectively interact with personnel at all levels in a dynamic work environment is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Plan, organize, staff, direct, and control IT Project Office. The responsibilities will include supervision of office operations functions and personnel. Reports to the Program Manager.</p>	
<p>Minimum Education: Bachelor's degree. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	TASK MANAGER III
Government Site Rate: \$72.10	
<p>Minimum/General Experience: Seven years of experience related to the IT statement of work of the project which may include training personnel, following and administering operating procedures, program QA, reporting, IT requirements analysis, project schedule, process improvements or client liaison. Military, federal government or government contracting experience strongly desired. Supervisory experience desired. Must have strong MS Office suite experience and any specialized programs as required by the contract. Excellent oral and written communication skills. Ability to effectively interact with personnel at all levels in a dynamic work environment is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Plan, organize, staff, direct, and control IT Project Office. The responsibilities will include supervision of office operations functions and personnel. Reports to the Program Manager.</p>	
<p>Minimum Education: Bachelor's degree. A recognized industry certification or accreditation (i.e., Supervisory or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	SUBJECT MATTER EXPERT I
Government Site Rate: \$94.80	Contractor Site Rate: \$103.60
<p>Minimum/General Experience: Seven years experience in a specific field related to the scope of work. Ability to work independently in providing IT consulting services on specialized projects that are professional in nature. Required to exercise independent judgment and initiative in solving problems and performing technical tasks of the highest degree of complexity. Requires thorough knowledge of the principles and concepts of management and applicable knowledge of IT business practices, and business organization, and the ability to plan and manage an activity with committed objectives, schedules, and costs. Expertise is in a particular domain or area of Information Technology.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Provide consulting services in accordance with or directly related to the scope of work to members of management, the professional staff, and to the customer. Perform complex technical efforts in IT specialty area by serving either as senior technical staff member on a large project or as a leader of a small, specialized project. Other functions are to provide, within the specialty area, quick response problem resolution, internal and external training, and business development support to translate advanced technology theory into specific, practical applications of use for the client. Formulate general methods of operation to be followed in research and development programs and develop solutions to specific technical problems, calling upon his/her specific IT training experience or unusual inventive talents, interpreting the results, and establishing the best approach to the problems involved. Plan and initiate studies for original or advanced areas of customer problems and determines the techniques or methods involved that will accomplish the objectives. Develop and analyze analytical data, techniques and methodology for the solution of highly complex problems. Review reports and other products intended for release to the public/customers to ensure that technical merit and style of presentation reflect the highest quality. Act in advisory capacity for the approach utilized in performing IT project tasks of unusual difficulty or complexity, frequently involving customer relationships; plan principles and procedures for accomplishing customer studies and gives expert professional analysis of methods and objectives. Analyze problem studies and problem history and prepare technical and managerial reports, including feasibility and desirability of extensions or modifications to the problem, program or system. Generally provides knowledge and problem-solving abilities that are integral to the project in a specialty area of study.</p>	
<p>Minimum Education: Master's degree preferred. A Bachelor's degree and 9 years of experience can be substituted for the Master's degree. Related industry professional certification desired. A recognized industry certification or accreditation (i.e., management or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	SUBJECT MATTER EXPERT II
Government Site Rate: \$119.88	
<p>Minimum/General Experience: Ten years experience in a specific field related to the scope of work. Ability to work independently in providing IT consulting services on specialized projects that are professional in nature. Required to exercise independent judgment and initiative in solving problems and performing technical tasks of the highest degree of complexity. Requires thorough knowledge of the principles and concepts of management and applicable knowledge of IT business practices, and business organization, and the ability to plan and manage an activity with committed objectives, schedules, and costs. Expertise is in a particular domain or area of Information Technology As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Provide consulting services in accordance with or directly related to the scope of work to members of management, the professional staff, and to the customer. Perform complex technical efforts in IT specialty area by serving either as senior technical staff member on a large project or as a leader of a small, specialized project. Other functions are to provide, within the specialty area, quick response problem resolution, internal and external training, and business development support to translate advanced technology theory into specific, practical applications of use for the client. Formulate general methods of operation to be followed in research and development programs and develop solutions to specific technical problems, calling upon his/her specific IT training experience or unusual inventive talents, interpreting the results, and establishing the best approach to the problems involved. Plan and initiate studies for original or advanced areas of customer problems and determines the techniques or methods involved that will accomplish the objectives. Develop and analyze analytical data, techniques and methodology for the solution of highly complex problems. Review reports and other products intended for release to the public/customers to ensure that technical merit and style of presentation reflect the highest quality. Act in advisory capacity for the approach utilized in performing IT project tasks of unusual difficulty or complexity, frequently involving customer relationships; plan principles and procedures for accomplishing customer studies and gives expert professional analysis of methods and objectives. Analyze problem studies and problem history and prepare technical and managerial reports, including feasibility and desirability of extensions or modifications to the problem, program or system. Generally provides knowledge and problem-solving abilities that are integral to the project in a specialty area of study.</p>	
<p>Minimum Education: Master's degree, preferred. A Bachelor's degree and 12 years of experience can be substituted for the Master's degree. Related industry professional certification desired. A recognized industry certification or accreditation (i.e., management or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	SUBJECT MATTER EXPERT III
Government Site Rate: \$148.38	
<p>Minimum/General Experience: Twelve years experience in a specific field related to the scope of work. Ability to work independently in providing IT consulting services on specialized projects that are professional in nature. Required to exercise independent judgment and initiative in solving problems and performing technical tasks of the highest degree of complexity. Requires thorough knowledge of the principles and concepts of management and applicable knowledge of IT business practices, and business organization, and the ability to plan and manage an activity with committed objectives, schedules, and costs. Expertise is in a particular domain or area of Information Technology</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Provide consulting services in accordance with or directly related to the scope of work to members of management, the professional staff, and to the customer. Perform complex technical efforts in IT specialty area by serving either as senior technical staff member on a large project or as a leader of a small, specialized project. Other functions are to provide, within the specialty area, quick response problem resolution, internal and external training, and business development support to translate advanced technology theory into specific, practical applications of use for the client. Formulate general methods of operation to be followed in research and development programs and develop solutions to specific technical problems, calling upon his/her specific IT training experience or unusual inventive talents, interpreting the results, and establishing the best approach to the problems involved. Plan and initiate studies for original or advanced areas of customer problems and determines the techniques or methods involved that will accomplish the objectives. Develop and analyze analytical data, techniques and methodology for the solution of highly complex problems. Review reports and other products intended for release to the public/customers to ensure that technical merit and style of presentation reflect the highest quality. Act in advisory capacity for the approach utilized in performing IT project tasks of unusual difficulty or complexity, frequently involving customer relationships; plan principles and procedures for accomplishing customer studies and gives expert professional analysis of methods and objectives. Analyze problem studies and problem history and prepare technical and managerial reports, including feasibility and desirability of extensions or modifications to the problem, program or system. Generally provides knowledge and problem-solving abilities that are integral to the project in a specialty area of study.</p>	
<p>Minimum Education: Master's degree, preferred. A Bachelor's degree and 14 years of experience can be substituted for the Master's degree.</p> <p>Related industry professional certification desired. A recognized industry certification or accreditation (i.e., management or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	SENIOR SOFTWARE ENGINEER II
Government Site Rate: \$ 101.43	
<p>Minimum/General Experience: Nine years of experience in application design, analysis, development, testing and implementation of projects. Experience in designing, executing, assessing, and troubleshooting software programs and applications. This includes configuring, coding, developing, and documenting software specifications throughout the project life cycle. Should have experience in a structured software engineering environment employing version control, software modeling and documentation, analytical problem solving of workflow, organization and planning and best in industry software standards. Must possess senior level analytical, problem solving, and communication skills.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for developing and maintaining numerous forms of complex applications and relational database models comprised of various languages, protocols and interfaces essentially for the purpose of data dissemination. Performs technical tasks using both standard and non-standard analysis, design, and programming methods and techniques. Applies analytical and evaluative techniques to solve, design and implement software solutions to technical and implementation problems. Reengineers systems/applications to interface with evolving operating systems, compilers, and other system products and to meet changing functional requirements or mandated changes to procedures or policies. Collaborate with analysts and designers in the development and initiation of new software programs and applications. Consistently write, translate, and code software programs and applications according to specifications.</p>	
<p>Minimum Education: Bachelor's degree in a relevant scientific or technical discipline. With a Master's degree in a relevant field, 5 years of experience is required. Related industry professional certification desired. A recognized industry certification or accreditation (i.e., MCSA, MCAD or technical as relevant to the SOW) can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	SENIOR NETWORK ADMINISTRATOR II
Government Site Rate: \$75.79	
<p>Minimum/General Experience: Seven years of experience with increasing responsibilities performing system administration tasks. Experience in network operations to include network monitoring and problem resolution required. Experience in the following areas is highly desired: system analysis, design, and installation of local and wide area networks; and analysis and installation of communication systems. Familiar with engineering documentation, network configurations and topologies, IEEE 802.3 / Ethernet, X.25, TCP/IP, frame relay, bridges, and routers. Familiarity with system documentation requirements. Knowledge of client to server environment.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Develops, recommends, tests, and administers LAN/WAN design changes to incorporate upgrades and new technology. Monitors LAN/WAN system, server and computer performance, operations and administration. Makes upgrade recommendations. Performs diagnostic testing and recommends configuration changes. Establishes and maintains current network configuration documentation for all networks and peripherals. Installs, configures, and maintains network software, protocol software, bridges/hubs/routers, and internetworking devices. Diagrams and documents LAN infrastructure and wiring plant. Maintains IP addresses, node addresses, and trouble logs. Provides technical assistance, training, and hands-on help for all network hardware, software, and reconfiguration of the LAN as required and supplementary Help Desk support.</p>	
<p>Minimum Education: High school diploma or GED equivalent. With a Bachelor's degree only need 3 years of experience. A recognized industry certification or accreditation (i.e., MCP, MCSA, or other technical as relevant to the SOW) can be substituted for one year of experience or one year of college.</p> <p>Each year of college or appropriate technical training is equivalent to one year of experience.</p>	

Commercial Job Title:	SENIOR COMPUTER TECHNICIAN II
Government Site Rate:	\$49.47
<p>Minimum/General Experience: Six years of experience with operations on a large-scale computer system or a multi-server local area network. Experience in computer hardware installation, problem troubleshooting, building, help desk, and repairing. Must have strong customer service skills and previous help desk support experience. Knowledge of and experience with a wide variety of hardware platforms and their associated peripherals and software applications. Experience administrating open systems compliant systems is highly desired. Must have strong oral communications and customer service skills.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Operates computer systems, peripheral and support equipment conforming to site specific operating procedures. Responsible for providing all aspects of technical system monitoring, administration, back-ups, configuration, and support for a variety of ADP hardware to include PCs, printers, modems, scanners, and other associated automation equipment. Technical support includes analysis of hardware problems and problem resolution first echelon repair of equipment; hardware installation/configuration; and preventive maintenance. Assists in determining equipment settings and operating instructions. May be responsible for help desk operations, and for providing all aspects of ADP hardware and software technical support to include PCs, printers, modems, scanners, and other associated automation equipment. May provide assistance for help desk operations.</p>	
<p>Minimum Education: High school diploma or GED equivalent. A recognized industry certification or accreditation (i.e., MCSA, A+, Network+ or other technical as relevant to the SOW) can be substituted for one year of experience or one year of college.</p>	

Commercial Job Title:	DATA ANALYST I
Government Site Rate:	\$34.56
<p>Minimum/General Experience: One year of experience in the collection, evaluation, processing and dissemination of data. Experience in applying techniques to evaluate the quality of the data which could be in various formats. Requires proficiency in importing, exporting, and extracting data from internal and external repositories, such as databases. Work could be performed in a multiple computer operating system environment, to include but not limited to Windows and UNIX, and may require the use of special software or knowledge of software programming languages. Requires knowledge of related discipline, such as technical, professional, engineering or scientific, to be able to apply related principles, theories, and practices sufficient to process and analyze data. Experience with spreadsheets, databases, or statistical software is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Collect, compute, evaluate, and update technical data. Provide quality control, process, analyze, and disseminate data in accordance with standard operating procedures using a suite of custom application software or commercial application software. Review and perform quality control and data processing. Perform special data analyses and investigations as required in order to evaluate the data and ensure the reliability and integrity of the data. Perform field work for data collection as required.</p>	
<p>Minimum Education: Bachelor's degree required. 5 years of specialized experience can be substituted for the degree requirement. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	DATA ANALYST II
Government Site Rate: \$42.29	
<p>Minimum/General Experience: Three years of experience in the collection, evaluation, processing and dissemination of data. Experience in applying techniques to evaluate the quality of the data which could be in various formats. Requires proficiency in importing, exporting, and extracting data from internal and external repositories, such as databases. Work could be performed in a multiple computer operating system environment, to include but not limited to Windows and UNIX, and may require the use of special software or knowledge of software programming languages. Requires knowledge of related discipline, such as technical, professional, engineering or scientific, to be able to apply related principles, theories, and practices sufficient to process and analyze data. Experience with spreadsheets, databases, or statistical software is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Collect, compute and update technical data. Provide quality control, process, analyze, and disseminate data in accordance with standard operating procedures using a suite of custom application software or commercial application software. Review and perform quality control and data processing. Tabulate data mean data on a regular basis. Perform special data analyses and investigations as required in order to evaluate the data and ensure the reliability and integrity of the data. Perform field work for data collection as required.</p>	
<p>Minimum Education: Bachelor's degree in a relevant scientific or technical discipline. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	DATA ANALYST III
Government Site Rate: \$47.35	
<p>Minimum/General Experience: Five years of experience in the collection, evaluation, processing and dissemination of data. Experience in applying techniques to evaluate the quality of the data which could be in various formats. Requires proficiency in importing, exporting, and extracting data from internal and external repositories, such as databases. Work could be performed in a multiple computer operating system environment, to include but not limited to Windows and UNIX, and may require the use of special software or knowledge of software programming languages. Requires knowledge of related discipline, such as technical, professional, engineering or scientific, to be able to apply related principles, theories, and practices sufficient to process and analyze data. Experience with spreadsheets, databases, or statistical software is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Collect, compute and update technical data. Provide quality control, process, analyze, and disseminate data in accordance with standard operating procedures using a suite of custom application software or commercial application software. Review and perform quality control and data processing. Tabulate data mean data on a regular basis. Perform special data analyses and investigations as required in order to evaluate the data and ensure the reliability and integrity of the data. Perform field work for data collection as required. May lead and direct the work of others.</p>	
<p>Minimum Education: Bachelor's degree required. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	DATA ANALYST IV
Government Site Rate: \$49.47	
<p>Minimum/General Experience: Seven years of experience in the collection, evaluation, processing and dissemination of data. Experience in applying techniques to evaluate the quality of the data which could be in various formats. Requires proficiency in importing, exporting, and extracting data from internal and external repositories, such as databases. Work could be performed in a multiple computer operating system environment, to include but not limited to Windows and UNIX, and may require the use of special software or knowledge of software programming languages. Requires knowledge of related discipline, such as technical, professional, engineering or scientific, to be able to apply related principles, theories, and practices sufficient to process and analyze data. Experience with spreadsheets, databases, or statistical software is required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Collect, compute and update technical data. Provide quality control, process, analyze, and disseminate data in accordance with standard operating procedures using a suite of custom application software or commercial application software. Review and perform quality control and data processing. Tabulate data mean data on a regular basis. Perform special data analyses and investigations as required in order to evaluate the data and ensure the reliability and integrity of the data. Perform field work for data collection as required. May lead and direct the work of others.</p>	
<p>Minimum Education: Bachelor's degree required. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	OCEANOGRAPHIC IT TECHNICIAN I
Government Site Rate: \$42.29	
<p>Minimum/General Experience: Study or experience in the collection, evaluation, processing and dissemination of data of a scientific nature as it relates to Information Technology. Experience in applying techniques/processes to evaluate and analyze the quality of the data. Requires proficiency in importing, exporting, and extracting data from internal and external repositories, such as databases or sensors, using networks and/or communication circuits. Work could be performed in a multiple computer operating system environment, to include but not limited to Windows and UNIX, and may require the use of special software or knowledge of software programming languages. Requires knowledge of related discipline, such as technical, engineering or scientific, to be able to apply related principles, theories, and practices sufficient to process and analyze data. Experience with spreadsheets, databases, or statistical software is required. A background in computer operations, electronics, science or related technical fields required. Excellent written and verbal communication skills required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Monitor and or evaluate data of from various IT systems or Geographic Information Systems (GIS) nature to include real time for accuracy and completeness. May create charts and maps using GIS equipment and perform work using GIS tools. Report inconsistent readings and changes in data status according to the office procedure. Address possible actions with officials. Interface with offices internally and externally to agency and located locally and around the United States. May conduct survey, data sampling in support of scientific research utilizing a variety of databases, application and web-based tools.</p>	
<p>Minimum Education: Bachelor's degree in oceanography, meteorology, biology, physical science or related field. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	OCEANOGRAPHIC IT TECHNICIAN II
Government Site Rate: \$46.85	
<p>Minimum/General Experience: Two years of experience in the collection, evaluation, processing and dissemination of data of a scientific nature. Experience in applying techniques/processes to evaluate and analyze the quality of the data supporting an IT project. Requires proficiency in importing, exporting, and extracting data from internal and external repositories, such as databases or sensors, using networks and/or communication circuits. Work could be performed in a multiple computer operating system environment, to include but not limited to Windows and UNIX, and may require the use of special software or knowledge of software programming languages. Requires knowledge of related discipline, such as technical, engineering or scientific, to be able to apply related principles, theories, and practices sufficient to process and analyze data. Experience with spreadsheets, databases, or statistical software is required. A background in computer operations, electronics, science or related technical fields required. Excellent written and verbal communication skills required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Monitor and or evaluate data of from various IT systems or Geographic Information Systems (GIS) nature to include real time for accuracy and completeness. May create charts and maps using GIS equipment and perform work using GIS tools. Report inconsistent readings and changes in data status according to the office procedure. Address possible actions with officials. Interface with offices internally and externally to agency and located locally and around the United States. May conduct survey, data sampling in support of scientific research utilizing a variety of databases, application and web-based tools.</p>	
<p>Minimum Education: Bachelor's degree in oceanography, meteorology, biology, physical science or related field. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	SENIOR OCEANOGRAPHIC IT TECHNICIAN III
Government Site Rate: \$54.04	
<p>Minimum/General Experience: Eight years of experience in the collection, evaluation, processing and dissemination of data of a scientific nature as it relates to Information Technology. Experience in applying techniques/processes to evaluate and analyze the quality of the data. Requires proficiency in importing, exporting, and extracting data from internal and external repositories, such as databases or sensors, using networks and/or communication circuits. Work could be performed in a multiple computer operating system environment, to include but not limited to Windows and UNIX, and may require the use of special software or knowledge of software programming languages. Requires knowledge of related discipline, such as technical, engineering or scientific, to be able to apply related principles, theories, and practices sufficient to process and analyze data. Experience with spreadsheets, databases, or statistical software is required. A background in computer operations, electronics, science or related technical fields required. Excellent written and verbal communication skills required.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Supervises the day-to-day operations and work schedule for the Oceanographic team. Monitor and or evaluate data of from various IT systems or Geographic Information Systems (GIS) nature to include real time for accuracy and completeness. May create charts and maps using GIS equipment and perform work using GIS tools. Report inconsistent readings and changes in data status according to the office procedure. Address possible actions with officials. Interface with offices internally and externally to agency and located locally and around the United States. May conduct survey, data sampling in support of scientific research utilizing a variety of databases, application and web-based tools. Provides regular communications and status reports to Manager and COTR regarding project and personnel.</p>	
<p>Minimum Education: Bachelor's degree in oceanography, meteorology, biology, physical science or related field. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	WRITER/EDITOR I
Government Site Rate: \$36.88	
<p>Minimum/General Experience: Three years of experience as a writer/editor in an Information Technology project environment. Experience writing and editing a variety of publications to include Information Technology newsletters, technical documents, operating procedures, promotional materials, and training manuals to assist communication within Information Technology field. Communicates to and from technical staff. Works under general supervision to edit, rewrite, proofread, and produce IT documents and publications. Familiarity with data processing environments, word processing systems, automated document processing, and on-line proofing is desired. As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Copies, edits, and rewrites on-line and hard copy documents for grammatical, syntactical and usage errors, spelling, punctuation and adherence to standards including consistency, format, and presentation in support of IT related operations. Disseminates information from on-line sources. Proofreads documentation and graphics for accuracy and adherence to original documents. Provides quality control checking for documents received from reproduction and word processing. Assembles master copies including graphics, appendices, table of contents, and title pages. Assists in determining level of effort required for incoming documents processing. Assists in document tracking and logging duties. Schedules printing and copying requirements with vendors. Coordinates production support for assigned documentation and projects.</p>	
<p>Minimum Education: Bachelor's degree in English or other relevant discipline. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	SENIOR IT TECHNICAL WRITER III
Government Site Rate: \$79.22	
<p>Minimum/General Experience: Seven years specialized experience in an IT environment. Must have demonstrated competence in grammar and English usage in a technical writing environment, i.e., IT documentation, training materials or policies and procedures. Experience in organizing, writing, formatting, and presenting reports to executive level personnel desired. Understanding of IT terminology and practices in the civilian sector of the federal government required for editing documentation. May supervise or coordinate the work of other writer, editor or production staff. Ability to convey and communicate knowledge of IT systems. Highly developed writing and verbal communication skills required. Ability to effectively communicate with personnel at all levels. As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Responsible for the writing, editing, formatting, and coordinating the development of IT plans, procedures, documentation and training materials through final production. Regular review and update of the Information Systems handbook and related documentation. Update, revise and expand the IT Architecture documents in support of the program initiatives. Responsible for all updates to the IT plans, policies and procedures, architecture documentation, handbooks and other related documents. May maintain department's website and responsible for document version control and updating website documentation. Write and present reports and presentations to executive-level personnel.</p>	
<p>Minimum Education: Bachelor's degree in related field. A recognized industry certification or accreditation can be substituted for the degree requirement with an additional 3 years of relevant experience. Each recognized industry certification/accreditation is equivalent to one year of college.</p>	

Commercial Job Title:	ADMINISTRATIVE ASSISTANT IV
Government Site Rate:	\$46.65
<p>Minimum/General Experience: Seven years of experience providing general administrative support. Work experience may include logistics, finance/budget, procurement, IT or contract program office support. Basic knowledge of computer systems required to use judgment and initiative in problem solving in the IT environment. May provide desktop publishing and graphics support. May oversee and train other administrative personnel. Must have sufficient computer skills and advanced level proficiency in various administrative software applications.</p> <p>As required by the contract, must possess appropriate level clearance.</p>	
<p>Functional Responsibility: Types memorandums, letters, messages, and other related correspondence and documents. Ensures prepared correspondence, completed forms or data in electronic files are neat, conform to appropriate formats and styles, and are grammatically accurate. Creates charts, view graphs, tables, spreadsheets and other briefing materials. Maintain office calendar and coordinate department travel.</p>	
<p>Minimum Education: High school diploma or GED equivalent.</p> <p>With a Bachelor's degree in any field, 3 years of experience is required.</p>	

**USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

ARTI provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact us at:

Charles Anderson, Jr., Telephone: (703) 682-4742; E-mail Address: charles.anderson@team-arti.com;
Fax: (703) 682-4819.

**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

_____	_____	_____	_____
Ordering Activity	Date	Contractor	Date

BPA NUMBER _____

**(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.